

LOREM IPSUM

Lakeview Academy Board of Trustees Agenda Packet for February 2, 2012



iBooks Author

Agenda

Lakeview Academy Board of Trustees
Meeting

February 2, 2012

527 West 400 North Saratoga Springs
Utah

(all times listed are approximate and the
board reserves the right to vote on any
item on the agenda)



SECTION 1 AGENDA

- I. Welcome to General Session 7:00
- II. Roll Call
- III. Pledge of Allegiance

- IV. Reports 7:05
 - 1. Director Reports
 - 2. Board Reports
 - a. Great things We have seen
 - 3. Financial Reports
 - a. Financial Report, Account Reconciliation Report, Balance Sheet Report, and Cash Flow Report,

- V. Charter/Governance Training 7:30
 - 1. Philosophy

- VI. Public comment not related to items on the agenda, each comment is limited to two minutes. 8:00

- VII. Board Business 8:15
 - 1. Utah Code 53A13
 - 2. Appointment of Natanya Nielson as assistant board secretary

- VIII. Consent Agenda 8:20
 - 1. December 2011 Financials
 - 2. January 5, 2012 Minutes
 - 3. Broadway Jr. Contract

- XIV. Action Items
 - 1. Amended Charter- Effectiveness Goals

- X. New Business 8:25

- XI. Executive Session 8:30
 - 1. Strategic Development, Planning, and Training

2. A motion to enter a closed session for the purpose of discussion of litigation matters, acquisition of real property, or authorized personal issues.

3. Action if any from closed session

XII. Adjourn

9:30

SECTION 2 PUBLIC COMMENT AND PATTERN OF FORMALITY GUIDELINES

Lakeview Academy Board Meeting

Public Comment and Pattern of Formality Guidelines

The following are guidelines that were taken from Robert's Rules of Order and modified to assist the Lakeview Academy Board in running efficient meetings:

Public Comment

1. During the agenda under the Public Comment section, the public may address any issue not related to items already on the agenda. Please state your name for the official minutes. Please be mindful of the length of the board meeting and limit your comments to two minutes.
2. After an item has been introduced and debated by the board, the President will call for Public comment on that item only. Each public attendee shall have the opportunity to speak two times on the same issue on the same day. It shall proceed that everyone will be given their first opportunity to speak before anyone will be given their second opportunity.
3. To maintain order, if someone from the public is out of order, the President will verbally counsel them by calling, "point of order."

Order of Debate

1. The item will be introduced by the sponsor if the sponsor is not present then the President will assign someone to do the introduction.
2. Members debate the item (unless no one wished to debate it). Each member is allowed two separate opportunities to speak on the item.
3. The President will then open the item up for Public Comment following the directions in public comment section 2.
4. The item will then be opened up to the Board for additional debate if necessary.
5. A member makes a motion by saying, "I move that..." if it is long, it should be prepared in writing and given to the President or Secretary. If no motion is made then the item dies, and no further debate will occur.
6. Another board member may amend the motion. If the motion is amended the President asks is there any objection to adopting the amendment. If no objection is made, the chair may declare the amendment adopted. If even one member objects, however the amendment is subject to debate and vote like any other motion.
7. If the motion is amended the President may open it up to further board comment if necessary.

8. The President will then call the question and take a vote on the item.

9. The President announces the vote.

Pattern of Formality

1. The President should be addressed as Mister or Madam President as appropriate.

2. Wait to be acknowledged verbally or with a nod before speaking by the President.

3. Speak only to the President or through him/her.

4. Avoid personalizing any issue; speak to the subject, not the person you disagree with. An example of this would be if you believe something said to be untrue, you would say, I believe the member is mistaken instead of saying something was a lie.

5. If anyone breeches Robert's Rules or for example speaks out of turn, it is called a point of order and will be corrected by the President or any other board member that catches it. One would say, "Point of Order" The President would acknowledge the person and they would say what breach occurred. The President would then say "the point of order is well taken" or if unfounded, "the point of order is not well taken."

Reports

This section of the board meeting is designed to allow the board to fulfill its purpose of insuring that Lakeview Academy achieves what it should according to charter and avoids unacceptable actions and situations.



SECTION 1 DIRECTOR'S REPORT

1. Please list activities and programs completed this month that support:



a) Global Ends policy

We continue to serve students K-9 from the community and surrounding area of Saratoga Springs.

b) Language Arts and Mathematics Ends Policy

Both Math and Reading benchmark assessments have been conducted during the last few weeks. I will have this data to share at the February Board meeting.

c) Science, Arts, and Technology Ends policy

Grades 4-9 are completing Science benchmark assessment test. We are utilizing the UTIPS software provided by the State. This data will be used to allow teachers to more deliberately guide their instruction.

The arts and technology PLC is moving forward with their goals from last month's report. They are also developing course proposals for possible electives next school year.

d) Enrollment Ends Policy

LVA continues to accept enrollment into our lottery. We are increasing the interest in next year's enrollment daily. We are placing an ad in the Cross Roads newspaper and taking advantage of Facebook pages to broaden our name and increase awareness of our great mission. I will provide a up to date enrollment report for our February board meeting.

e) Parent Satisfaction Ends Policy

SAC has continued to meet and coordinate plans to support the school and its goals. They are planning another Book Fair, fundraiser, and student recognition events. We are looking for help from a few parents who would be willing to coordinate the sale and distribution of Pride Land T-shirts for our spirit day dress. If you are interested, please contact Mr. Veasey.

2. Please provide information and updates from the following departments:

a) **Business/finance/IT** – Mande Black will provide any necessary updates. I have no concerns at this time.

b) **Facilities** – We have had some challenges to our snow removal. We have communicated what we need and have made adjustments to prevent icy and dangerous conditions.

c) **Special Education, Business reports** –

Are accreditation committee has been working on our schools profile and other sections of the required report. Our visit is in April and we are scheduled to be ready as expected.

No major updates on our Special Education program, except for the one in the next section.

d) **Staff updates** –We are happy to welcome to our Special Education department, Dena Sims. She was hired as one of our two Special Education teachers. She comes to us with a master's degree in special education and over 5 years' experience with Utah students. Evaluations for all teaching staff have been completed. Next to complete will be aides and other support staff.

3. Toot your Horn!

a) We had a very successful professional development day this past week. Teachers received training in a variety of topics, including RtI, positive recognition, Smart Board training, UEN webpages, student supports, and more.

b) We have completed another term and we have a large number of students who have made the honor roll and Director's list. Our activity for Director's List should be on 2/2/12 at 2pm. Fun.

c) We are excited for another round of Musical Express and Drama performances these next few months. We also have more art and music shows.

SECTION 2 BOARD REPORT



President's Report

Tina Smith

Over the last few weeks I have been working with the board, Mr. Veasey and members of Charter Solutions on various strategic planning and development items as well as working with the State Charter Board staff and Joylin in finalizing our charter amendment application. I have been attending the UAPCS member meetings as well as several trainings. I continue to work with our board treasurer and school business manager with financial items. I am continually grateful for the hard work and dedication of parents, teachers, staff and administration.



Vice President

Julie Anderegg

I continue to work on recognizing the staff for their birthdays and attending the monthly luncheon with the teachers (this is the fun part of the board). I have also been working on the school improvement plan, as well as director's evaluation. We are gearing up for our accreditation meeting & visit in February, and I will be representing the board during that visit. It has been a busy and full month.

Treasurer

Cory Thorson

This month I have worked with Mandee Black on accounting tasks. I have reviewed all school purchases for the month and reviewed all purchase requests.



Secretary

Joylin Lincoln

I spent over 20 hours during the last month preparing the amended charter application for the state. I am proud to report that it was submitted on Friday January 27th.

I have also been learning a new program which will allow for us to publish the packet in i-book format on the i-pad. We will start distributing the packet through e-mail in both a pdf format and the i-book format this month. This should end my tenure of printing packets.





Board Member

Alan Daniels

This past month, I have completed another section of online training for charter boards. I also wrote an article for the school newsletter, and attended a couple of basketball games.

Board Member

Justin Turner

I completed my training hosted by our IT guru David Hatch. I learned how to upload Board documents such as Board meeting minutes, charter updates, policy changes, and any information the Board determines should be on our website.



SECTION 3 DECEMBER 2011 FINANCIALS

Lakeview Academy Profit & Loss Budget Performance December 2011

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Income			
1000 · Local Revenue			
01.900 · Income	0.25	69.00	0.00
1500 · Income- Interest Income	72.42	607.37	4,000.00
1600 · Food Services			
01.610 · Lunch Fee - Students	7,094.18	43,423.78	75,000.00
01.620 · Lunch Fee - Adult	0.00	38.08	500.00
Total 1600 · Food Services	7,094.18	43,461.86	75,500.00
1700 · Student Activities & Fees			
1700.A · Student Activities- Sch Program	7,912.76	16,019.03	10,000.00
1700.B · Student Activities - SAC	124.00	1,637.00	10,000.00
1700.D · Student Fees	0.00	9,033.00	4,000.00
1700.E · Student Government (Elem)	25.25	25.25	
1700.F · Student Government (JH)	11.25	969.53	
1700.G · Student Government - Orphanage	0.00	32.25	
Total 1700 · Student Activities & Fees	8,073.26	27,716.06	24,000.00
1900 · Other Revenue from Local Source			
1920 · Private Contrib. & Donations			
1920.B · Cash Donations	100.00	100.00	
Total 1920 · Private Contrib. & Donations	100.00	100.00	
1960.00 · Income - Background Checks	59.25	1,085.25	1,000.00
Total 1900 · Other Revenue from Local Source	159.25	1,185.25	1,000.00
1930.00 · Fundraising	816.00	8,866.90	5,000.00
Total 1000 · Local Revenue	16,215.36	81,906.44	109,500.00
3000 · State Revenue			
03.842 · Income--Administrative Costs	0.00	12,084.00	
03.842A · Income--Charter Administrative	0.00	6,042.00	
3005 · Regular Basic School Programs			
3010.00 · Regular School Programs K-12	153,244.00	907,404.00	1,814,808.00
3020.00 · Professional Staff	12,800.00	49,000.00	98,000.00
Total 3005 · Regular Basic School Programs	166,044.00	956,404.00	1,912,808.00
3100 · Special Education			
3105.00 · Special Education - Add-on	15,796.00	95,339.00	190,116.00
3110.00 · Special Ed. - Self-Contained	6.00	40.00	79.00
3120.00 · Special Ed. - Extended Year	0.00	1,115.00	2,343.00

Lakeview Academy BOT Agenda February 2, 2012
Reports/Consent Agenda

Page 1 of 6

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Total 3100 · Special Education	15,802.00	96,494.00	192,538.00
3155 · Career And Tech Add On	433.00	2,223.00	4,446.00
3200 · Other State Programs			
3211.00 · Accelerated Learning	0.00	0.00	2,833.00
3215.00 · Enhancement for At-Risk Student	6,311.00	6,311.00	12,622.00
3230.00 · Class Size Reduction K-8	13,486.00	90,725.00	171,702.00
Total 3200 · Other State Programs	19,807.00	97,036.00	187,157.00
3410 · Flexible Allocation	2,086.00	12,172.00	24,344.00
3520 · School LAND Trust Program	0.00	37,885.75	29,778.00
3700 · Miscellaneous State Revenues			
3719.00 · Charter - Local Replacement	103,609.00	613,224.00	1,226,449.00
3725.00 · Charter School Administration	6,140.00	18,224.00	
3770.00 · Lunch Program - Liquor Tax	0.00	4,712.00	19,201.00
Total 3700 · Miscellaneous State Revenues	109,749.00	636,160.00	1,245,650.00
3799.00 · UPASS - Evaluation & Assessment	150.00	900.00	1,799.00
3800 · Supplemental / Other Bills			
3805.00 · Reading Achievement Program	2,213.00	14,450.55	26,554.00
3810.00 · Library Books & Supplies	51.00	302.00	603.00
3866.00 · Teachers Materials & Supplies	1,221.00	6,282.00	6,282.00
3876.00 · Educator Salary Adjustment	14,778.00	95,152.00	183,819.00
3878.00 · Extended Year for Special Ed	0.00	1,299.00	1,115.00
Total 3800 · Supplemental / Other Bills	18,263.00	117,485.55	218,373.00
Total 3000 · State Revenue	332,334.00	1,974,886.30	3,816,893.00
4000 · Federal Revenue			
4500 · Restricted Fed. Revenue - State			
4524.00 · IDEA - B - Disabled	0.00	-0.04	126,368.00
4571.00 · National School Lunch Program	0.00	4,084.00	12,750.00
4572.00 · Fed. Lunch Program- Free & Red.	0.00	15,033.00	45,102.00
4574.00 · Federal Breakfast Program	0.00	3,148.00	9,991.00
Total 4500 · Restricted Fed. Revenue - State	0.00	22,264.96	194,211.00
4600 · Other Fed / State Restr. Source			
4664.00 · Federal ARRA IDEA	0.00	13,003.63	106,500.00
Total 4600 · Other Fed / State Restr. Source	0.00	13,003.63	106,500.00
4800 · No Child Left Behind			
4860.00 · Fed Title II- Teacher Quality	0.00	0.00	26,000.00
Total 4800 · No Child Left Behind	0.00	0.00	26,000.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Total 4000 - Federal Revenue	0.00	35,268.59	326,711.00
888688 - Uncategorized Income	180.00	180.00	
Total Income	348,729.36	2,092,241.33	4,253,104.00
Gross Profit	348,729.36	2,092,241.33	4,253,104.00
Expense			
100 - Salaries & Wages			
100.22 - Wages- Instructional Support	12,166.70	26,817.79	107,000.00
100.31 - Wages- Food Service Personnel	8,796.25	20,104.78	47,460.00
121.24 - Wages- Principals & Directors	16,000.00	42,000.00	78,000.00
131.10 - Wages- Teachers			
131.10a - Wages- Teachers- Special Ed	21,963.26	79,234.67	75,433.00
131.10 - Wages- Teachers - Other	263,975.93	573,430.48	1,311,561.00
Total 131.10 - Wages- Teachers	285,939.19	652,665.15	1,387,014.00
132.10 - Wages- Substitute Teacher	8,732.02	17,796.04	32,000.00
142.21 - Wages - Guidance Personnel	3,250.00	8,200.00	19,500.00
152.24 - Wages - Admin Support Staff	9,166.70	26,860.10	58,360.00
161.10 - Wages- Aide & Paraprofessionals			
161.10a - Wages- SpEd Aide & Paraprofess	0.00	0.00	36,177.00
161.10 - Wages- Aide & Paraprofessionals - Other	29,034.42	101,921.77	280,605.00
Total 161.10 - Wages- Aide & Paraprofessionals	29,034.42	101,921.77	316,782.00
180.26 - Wages- Maintenance & Custodial	14,327.37	42,805.39	87,643.00
Total 100 - Salaries & Wages	387,412.65	939,171.02	2,133,759.00
200 - Employee Benefits			
200.280 - Unemployment Insurance	1,057.51	3,765.91	21,436.00
200.291 - Workers Compensation	525.99	8,726.58	15,005.00
210 - Retirement Programs	5,633.10	53,393.63	121,725.00
220 - Social Security & Medicare Tax	27,391.27	64,895.24	157,423.00
240.00 - Health Benefits	10,162.25	107,090.46	297,369.00
Total 200 - Employee Benefits	44,770.12	237,871.82	612,958.00
300 - Purchased Prof. & Tech. Service			
300.24 - Other Professional Services			
300.24a - Accounting & Auditing	0.00	13,258.00	15,000.00
300.24b - Bank Fees	49.00	849.31	2,460.00
300.24c - Legal Fees	0.00	0.00	1,000.00
300.24d - Special Ed Services	477.48	17,877.84	60,000.00
Total 300.24 - Other Professional Services	526.48	31,985.15	78,460.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
300.25a - Business Admin Services	0.00	36,964.00	84,000.00
300.25b - Payroll Processing Fees	565.10	2,109.25	
300.25c - Information Technology Service	410.00	29,964.86	32,000.00
300.26 - Bond Fees & Expenses	25.74	1,736.74	
300.330 - Professional Development			
330.22 - Prof Development - Staff Supp	0.00	0.00	1,000.00
330.23 - Prof Development - School Board	0.00	0.00	3,000.00
330.31 - Prof Development - Food	0.00	0.00	1,500.00
300.330 - Professional Development - Other	1,542.00	18,896.37	21,000.00
Total 300.330 - Professional Development	1,542.00	18,896.37	26,500.00
300 - Purchased Prof. & Tech. Service - Other	0.00	0.00	10,000.00
Total 300 - Purchased Prof. & Tech. Service	3,069.32	121,678.37	230,950.00
400 - Purchased Property Services			
400.26a - Security Expense	0.00	210.00	2,502.00
400.26b - Property Repairs & Maint.	1,676.13	12,283.62	46,643.00
400.26c - Equipment Repairs & Maint Serv	0.00	4,165.64	2,500.00
400.26e - Lease- Rent Expense	3,358.00	16,790.00	33,580.00
400.26f - Equipment & Storage Rental	0.00	268.80	2,500.00
400.410 - Utilities Expense			
410.26a - Utilities Expense- Power	3,145.33	31,935.18	
410.26b - Utilities Expense- Gas	2,154.64	4,036.78	
410.26c - Utilities Expense- Disposal	607.27	3,526.12	6,861.00
410.26d - Utilities Expense- Water & Sew	529.11	2,418.47	
Total 400.410 - Utilities Expense	6,436.35	41,916.55	6,861.00
Total 400 - Purchased Property Services	11,470.48	75,634.61	94,586.00
433.26 - Property Services	0.00	-116.52	
500 - Other Purchased Services			
500.12a - Travel - Field Trip Expenses	0.00	1,246.75	7,500.00
500.24b - Mileage	463.25	946.22	2,000.00
500.24c - Insurance Expense	0.00	22,220.00	22,220.00
500.24d - Copier Expense	250.00	1,186.24	5,520.00
500.530 - Communications Expense			
530.24a - Telephone- Voice	433.39	2,570.44	5,400.00
530.24b - Internet Expense	0.00	5,125.04	10,000.00
530.24c - Postage & Mailing Expense	-0.50	1,376.04	2,335.00
Total 500.530 - Communications Expense	432.49	9,073.52	17,735.00
500.540 - Advertising & Promotions			
540.24a - Advertising- General	0.00	0.00	2,100.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
540.24b - Advertising- HR & Background Ck	404.00	1,348.25	150.00
Total 500.540 - Advertising & Promotions	404.00	1,348.25	2,250.00
Total 500 - Other Purchased Services	1,549.74	36,020.98	57,225.00
600 - Supplies & Materials			
600.10 - Supplies - Instruction			
600.10b - Supplies- Classroom			
610B.10 - Supplies--Teacher Class Funds	358.11	1,313.19	8,750.00
610D.10 - Supplies-Special Education	0.00	221.93	5,000.00
610E.10 - Elementary Enhancement	102.59	719.62	6,750.00
610M.10 - Middle School Enhancement	0.00	102.38	3,250.00
600.10b - Supplies- Classroom - Other	-39.05	18,737.08	25,000.00
Total 600.10b - Supplies- Classroom	421.65	21,094.20	48,750.00
600.10d - Supplies - Student Activities			
600A.21 - Student Government Middle Scho	64.08	618.64	
600.10d - Supplies - Student Activities - Other	1,224.93	5,469.38	10,000.00
Total 600.10d - Supplies - Student Activities	1,289.01	6,088.02	10,000.00
600.10e - Supplies-Physical Education	0.00	0.00	1,000.00
Total 600.10 - Supplies - Instruction	1,710.66	27,182.22	59,750.00
600.21 - Supplies-Medical/First Aid	17.84	101.56	2,000.00
600.22 - Supplies - Testing Materials	0.00	1,308.53	1,500.00
600.24a - Supplies - Administration	435.55	3,259.60	8,000.00
600.24b - Supplies- Copier & Printer	891.20	5,827.31	14,000.00
600.25a - Supplies- Bldg & Prop Maint	0.00	1,602.80	2,000.00
600.25b - Supplies- Custodial Supplies	5,903.25	8,233.12	24,000.00
600.31 - Lunch Program--Non Food	135.95	1,223.18	1,500.00
630.31 - Lunch Program--Food	4,945.40	41,259.94	66,000.00
641.10 - Curriculum & Materials			
641.10a - Curriculum & Materials- SPED	0.00	320.00	4,000.00
641.10 - Curriculum & Materials - Other	678.48	36,882.22	45,000.00
Total 641.10 - Curriculum & Materials	678.48	37,202.22	49,000.00
644.22 - Library Books & Supplies	-4.00	2,387.50	3,000.00
650.24 - Computer Software & Peripherals	0.00	0.00	5,000.00
Total 600 - Supplies & Materials	14,714.33	129,587.98	235,750.00
700 - Property & Equipment			
700.100 - Temporary	0.00	96,407.99	
700.730 - Equipment			
730.10 - Equipment- Instruction	1,334.46	34,683.07	33,000.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
730.23 - Equipment Board	0.00	0.00	3,000.00
730.24 - Equipment- Administration	1,612.70	1,664.57	
730.25 - Equipment- Technology Hardware	874.36	34,674.87	43,000.00
730.26 - Equipment - Facilities	142.10	789.38	21,000.00
Total 700.730 - Equipment	3,663.62	71,811.89	100,000.00
710.45 - Land & Improvements	0.00	0.00	27,000.00
Total 700 - Property & Equipment	3,663.62	168,219.88	127,000.00
800 - Debt Service & Miscellaneous			
800.890 - Other Expense			
890.10a - Employee Motivation Expense	3,744.18	3,858.41	8,000.00
890.10b - Student Motivation Expense	12.90	276.09	1,500.00
890.10d - SAC Org Expense	960.28	3,715.71	10,000.00
890.24a - Meals- School Administration	0.00	1,365.44	
890.24b - License & Tax Expense	0.00	70.00	
890.24c - Fundraising Expenses	0.00	1,271.37	2,500.00
890.25 - Board Expenses	3,711.92	4,034.82	
800.890 - Other Expense - Other	0.00	0.00	2,000.00
Total 800.890 - Other Expense	8,419.28	14,591.84	24,000.00
810.24 - Dues & Fees	1,099.50	5,032.87	6,500.00
830 - Long Term Interest Expenses			
830.50a - Debt Service Interest Series A	0.00	256,986.88	506,216.00
Total 830 - Long Term Interest Expenses	0.00	256,986.88	506,216.00
840 - Redemption of Principal			
840.50a - Debt Service Princpal Series A	0.00	145,000.00	150,000.00
Total 840 - Redemption of Principal	0.00	145,000.00	150,000.00
890.50 - Bond Fees & Expenses	0.00	0.00	2,000.00
Total 800 - Debt Service & Miscellaneous	9,518.78	421,611.59	688,716.00
Total Expense	476,469.04	2,129,679.73	4,180,944.00
Net Income	-127,739.68	-37,438.40	72,160.00

SECTION 4 ACCOUNT RECONCILIATION REPORT

Lakeview Academy Reconciliation Summary

Cash in Checking, Period Ending 12/31/2011

	Dec 31, 11
Beginning Balance	918,509.54
Cleared Transactions	
Checks and Payments - 104 items	-508,926.29
Deposits and Credits - 7 items	289,433.11
Total Cleared Transactions	-219,493.18
Cleared Balance	699,016.36
Uncleared Transactions	
Checks and Payments - 54 items	-43,425.50
Deposits and Credits - 2 items	129.56
Total Uncleared Transactions	-43,295.94
Register Balance as of 12/31/2011	655,720.42

New Transactions

Checks and Payments - 34 items	-65,431.93
Deposits and Credits - 1 item	4,448.84
Total New Transactions	-60,983.09
Ending Balance	594,737.33



SECTION 5 BALANCE SHEET REPORT

Lakeview Academy Balance Sheet

As of December 31, 2011

ASSETS

Current Assets

Checking/Savings

8110 · Unrestricted Cash

8110.01 · Cash in Checking 655,720.42

8110.02 · Cash in Savings 251,799.57

Total 8110 · Unrestricted Cash 907,519.99

8120 · Restricted Cash

8120.02 · US Bank - BOND PRN FD 75,000.08

8120.03 · US Bank - BD INT FUND 253,108.18

8120.04 · US Bank - RESERVE FD 676,346.25

8120.05 · US Bank - TX INS ESC 110,481.81

8120.06 · US Bank - REP REPL FD 72,088.66

8120.07 · US Bank - EXP FUND 1,422.39

8120.08 · US Bank - Analyzed checking 660.93

Total 8120 · Restricted Cash 1,189,108.30

Total Checking/Savings 2,096,628.29

Accounts Receivable

8130 · Receivables

8131.00 · Local Receivable 50.00

Total 8130 · Receivables 50.00

Total Accounts Receivable 50.00

Other Current Assets

8151 · Prepaid Insurance 24,280.26

Total Other Current Assets 24,280.26

Total Current Assets 2,120,958.55

TOTAL ASSETS 2,120,958.55



LIABILITIES & EQUITY Liabilities

Current Liabilities

Accounts Payable

9510 · Accounts Payable 5,828.61

Total Accounts Payable 5,828.61

Credit Cards

9511.00 · State Purchase Card -4,488.47

Total Credit Cards -4,488.47

Other Current Liabilities

9610 · Payroll Clearing -3,415.89

Total Other Current Liabilities -3,415.89**Total Current Liabilities -2,075.75****Total Liabilities -2,075.75**

Equity

9859 · Fund Balance 2,160,472.70

Net Income -37,438.40

Total Equity 2,123,034.30**TOTAL LIABILITIES & EQUITY 2,120,958.55**

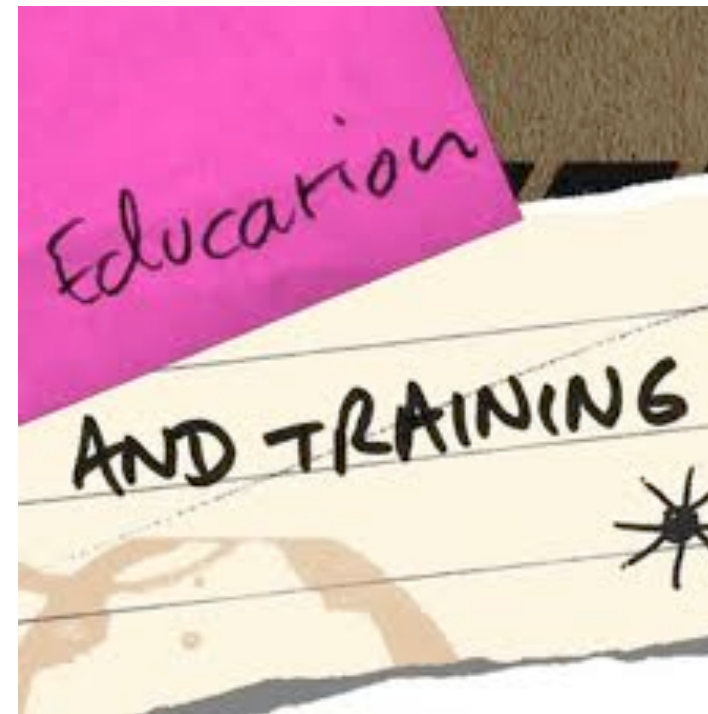
SECTION 6 CASH FLOW REPORT REPORT

Lakeview Academy Statement of Cash Flows December 2011

	<u>Dec 11</u>
OPERATING ACTIVITIES	
Net Income	-127,739.68
Adjustments to reconcile Net Income to net cash provided by operations:	
9510 · Accounts Payable	-49,797.08
9511.00 · State Purchase Card	-3,351.02
9610 · Payroll Clearing	-3,757.30
Net cash provided by Operating Activities	<u>-184,645.08</u>
Net cash increase for period	-184,645.08
Cash at beginning of period	<u>2,281,273.37</u>
Cash at end of period	<u><u>2,096,628.29</u></u>

Charter Training

This section of the board meeting is designed to allow for board training because poor governance costs more than learning to govern well.



SECTION 1 PHILOSOPHY

Charter page 10-12

Philosophy

Our philosophy is education should be individualized so each student can maximize his or her learning potential. We believe in building a strong foundation on the “basics” to establish successful, lifelong learning. We also believe that the school environment should be well rounded. Lakeview Academy believes a well-rounded education includes instruction from these four areas as defined below:

Communication- reading, writing, speaking, and listening

Reasoning- mathematics, science, and technology

Culture- history, art, music, and foreign language

Personal Development- study skills, character development, social skills, and community service

Methods of Instruction

Teachers at Lakeview Academy will employ a variety of instructional strategies to best meet the needs of the student population. We will make extensive use of repetition and scaffolding of new information. As students master old concepts new ones will be introduced and practiced. Students will have the opportunity to work at their ability level and pace, and not be impeded by another student’s rate of progress.

At Lakeview Academy we believe in the principles set forth by Lev Vygotsky, a well-known child development theorist, who believed that children learn as they interact with those who are more knowledgeable than them. This more knowledgeable person can serve as a guide or a model to accompany an apprentice through the process of active discovery. Vygotsky terms this the zone of proximal development, “...the range of tasks or skills that are slightly too difficult for a child to do alone but that she can do successfully with guidance or “scaffolding” by an adult or more experienced child”. That being stated, some teaching will take place in fluid ability-level groups while other instruction will be given to a whole group. Additionally students may work together in mixed ability-level groups to teach and learn from one another. This process will provide students with the opportunity to learn together, build self-confidence, and master skills.

Teachers at Lakeview Academy will work together on grade-level instructional teams in order to address all learning styles and abilities. Paid and volunteer teaching assistants will also work alongside classroom teachers to ensure that the needs of all students are being met.



To make sure that we can provide for the needs of our students, benchmark assessments will be administered no less than three times per year. Benchmark assessments will be used to help place students in fluid ability-level groups, differentiate instruction and to ensure that students are meeting the state requirements. Formative and Summative assessments will also be used as a guide for teachers.

Teachers will maintain individual student portfolios. Since Lakeview Academy is not a worksheet driven school, few if any worksheets will be included in portfolios. Instead, the portfolios will contain items that are a true reflection of student's work and understanding of a subject(s). Students will help their teachers to select pieces to be included. This will be a useful tool at parent/teacher conferences. It will allow students the opportunity to show their best work and progress in different subject areas plus promote the students' sense of self-worth.

Teachers will be trained in the curriculum that has been adopted by Lakeview Academy to maximize our student's performance and maintain high academic standards. They will also participate in professional development training (In-service and Pre-service) throughout the year. The Director and the Education Coordinator will plan and conduct In-

service at least one day per month. In-service will include a variety of presentations, speakers, and attendance at conferences and workshops. We believe in the value of lifelong learning and aim to provide continued education for our teachers.

Lakeview Academy will use a variety of research-based curriculum that aligns with the Utah State Standards to best meet the needs of our student population. In accordance with our mission and philosophy, the academic program will provide for a strong foundation of basic building blocks, which supports the acquisition of greater knowledge. Lakeview Academy is committed to educating the whole person, encouraging a deep love for learning, and preparing students to contribute to a changing and challenging world

Board Business



SECTION 1 UTAH CODE 53A13

Utah Code 53 A 13

Dear Superintendent,

I am contacting you on behalf of the Utah's Republic organization members and we would like to bring to your attention that with passage of HB 220 in the Utah legislature last year, all students are to be taught that our nation's form of government is a compound constitutional republic (defined here: www.utahsrepublic.org). I would appreciate a brief response to know how your district has implemented or plans to implement this into the education of your district's students. Your response will be reported to our members, legislators, and state school board members. Here is a link to the law:

http://le.utah.gov/~code/TITLE53A/htm/53A13_010104.htm

Secondly, will you please verify that all students in your district elementary schools recite the pledge of allegiance each day, and secondary schools at least once a week. Here is a reference to this state law:

http://le.utah.gov/~code/TITLE53A/htm/53A13_010106.htm

Sincerely,
Oak Norton, Utah's Republic

53A-13-101.4. Instruction in American history and government -- Study and posting of American heritage documents.

(1) The Legislature recognizes that a proper understanding of American history and government is essential to good citizenship, and that the public schools are the primary public institutions charged with responsibility for assisting children and youth in gaining that understanding.

(2) (a) The State Board of Education and local school boards shall periodically review school curricula and activities to ensure that effective instruction in American history and government is taking place in the public schools.

(b) The boards shall solicit public input as part of the review process.

(c) Instruction in American history and government shall include a study of:

- (i) forms of government, such as a republic, a pure democracy, a monarchy, and an oligarchy;
- (ii) political philosophies and economic systems, such as socialism, individualism, and free market capitalism; and
- (iii) the United States' form of government, a compound constitutional republic.

(3) School curricula and activities shall include a thorough study of historical documents such as:

- (a) the Declaration of Independence;
- (b) the United States Constitution;
- (c) the national motto;
- (d) the pledge of allegiance;



- (e) the national anthem;
 - (f) the Mayflower Compact;
 - (g) the writings, speeches, documents, and proclamations of the Founders and the Presidents of the United States;
 - (h) organic documents from the pre-Colonial, Colonial, Revolutionary, Federalist, and post Federalist eras;
 - (i) United States Supreme Court decisions;
 - (j) Acts of the United States Congress, including the published text of the Congressional Record; and
 - (k) United States treaties.
- (4) To increase student understanding of, and familiarity with, American historical documents, public schools may display historically important excerpts from, or copies of, those documents in school classrooms and common areas as appropriate.
- (5) There shall be no content-based censorship of American history and heritage documents referred to in this section due to their religious or cultural nature.
- (6) Public schools shall display "In God we trust," which is declared in 36 U.S.C. 302 to be the national motto of the United States, in one or more prominent places within each school building.

Amended by Chapter 298, 2011 General Session

53A-13-101.6. Instruction on the flag of the United States of America.

(1) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, the State Board of Education shall provide by rule for a program of instruction within the public schools relating to the flag of the United States.

(2) The instruction shall include the history of the flag, etiquette, customs pertaining to the display and use of the flag, and other patriotic exercises as provided by Sections 36 U.S.C. 170 to 177.

(3) (a) The pledge of allegiance to the flag shall be recited:

(i) at the beginning of the day in each elementary public school in the state; and

(ii) once a week at the beginning of a school day in each public secondary school in the state.

(b) Each student shall be informed by posting a notice in a conspicuous place that the student has the right not to participate in reciting the pledge.

(c) A student shall be excused from reciting the pledge upon written request from the student's parent or legal guardian.

Amended by Chapter 382, 2008 General Session

Consent Agenda

To free the Board's time for discussing matters they can affect (i.e. the future) a consent agenda is a tool that can eliminate as much as 1/2 hour or more of reviewing what has happened in the past. The consent agenda is a SINGLE ITEM that encompasses all the things the board would normally approve with little comment. The consent agenda is a single item on the boards agenda that is voted on with a single vote- to approve the consent agenda.



SECTION 1 DECEMBER 2011 FINANCIALS

Lakeview Academy Profit & Loss Budget Performance December 2011

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Income			
1000 · Local Revenue			
01.900 · Income	0.25	69.00	0.00
1500 · Income- Interest Income	72.42	607.37	4,000.00
1600 · Food Services			
01.610 · Lunch Fee - Students	7,094.18	43,423.78	75,000.00
01.620 · Lunch Fee - Adult	0.00	38.08	500.00
Total 1600 · Food Services	7,094.18	43,461.86	75,500.00
1700 · Student Activities & Fees			
1700.A · Student Activities- Sch Program	7,912.76	16,019.03	10,000.00
1700.B · Student Activities - SAC	124.00	1,637.00	10,000.00
1700.D · Student Fees	0.00	9,033.00	4,000.00
1700.E · Student Government (Elem)	25.25	25.25	
1700.F · Student Government (JH)	11.25	969.53	
1700.G · Student Government - Orphanage	0.00	32.25	
Total 1700 · Student Activities & Fees	8,073.26	27,716.06	24,000.00
1900 · Other Revenue from Local Source			
1920 · Private Contrib. & Donations			
1920.B · Cash Donations	100.00	100.00	
Total 1920 · Private Contrib. & Donations	100.00	100.00	
1960.00 · Income - Background Checks	59.25	1,085.25	1,000.00
Total 1900 · Other Revenue from Local Source	159.25	1,185.25	1,000.00
1930.00 · Fundraising	816.00	8,866.90	5,000.00
Total 1000 · Local Revenue	16,215.36	81,906.44	109,500.00
3000 · State Revenue			
03.842 · Income--Administrative Costs	0.00	12,084.00	
03.842A · Income--Charter Administrative	0.00	6,042.00	
3005 · Regular Basic School Programs			
3010.00 · Regular School Programs K-12	153,244.00	907,404.00	1,814,808.00
3020.00 · Professional Staff	12,800.00	49,000.00	98,000.00
Total 3005 · Regular Basic School Programs	166,044.00	956,404.00	1,912,808.00
3100 · Special Education			
3105.00 · Special Education - Add-on	15,796.00	95,339.00	190,116.00
3110.00 · Special Ed. - Self-Contained	6.00	40.00	79.00
3120.00 · Special Ed. - Extended Year	0.00	1,115.00	2,343.00

Lakeview Academy BOT Agenda February 2, 2012
Reports/Consent Agenda

Page 1 of 6

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Total 3100 · Special Education	15,802.00	96,494.00	192,538.00
3155 · Career And Tech Add On	433.00	2,223.00	4,446.00
3200 · Other State Programs			
3211.00 · Accelerated Learning	0.00	0.00	2,833.00
3215.00 · Enhancement for At-Risk Student	6,311.00	6,311.00	12,622.00
3230.00 · Class Size Reduction K-8	13,496.00	90,725.00	171,702.00
Total 3200 · Other State Programs	19,807.00	97,036.00	187,157.00
3410 · Flexible Allocation	2,086.00	12,172.00	24,344.00
3520 · School LAND Trust Program	0.00	37,885.75	29,778.00
3700 · Miscellaneous State Revenues			
3719.00 · Charter - Local Replacement	103,609.00	613,224.00	1,226,449.00
3725.00 · Charter School Administration	6,140.00	18,224.00	
3770.00 · Lunch Program - Liquor Tax	0.00	4,712.00	19,201.00
Total 3700 · Miscellaneous State Revenues	109,749.00	636,160.00	1,245,650.00
3799.00 · UPASS - Evaluation & Assessment	150.00	900.00	1,799.00
3800 · Supplemental / Other Bills			
3805.00 · Reading Achievement Program	2,213.00	14,450.55	26,554.00
3810.00 · Library Books & Supplies	51.00	302.00	603.00
3868.00 · Teachers Materials & Supplies	1,221.00	6,282.00	6,282.00
3876.00 · Educator Salary Adjustment	14,778.00	95,152.00	183,819.00
3878.00 · Extended Year for Special Ed	0.00	1,299.00	1,115.00
Total 3800 · Supplemental / Other Bills	18,263.00	117,485.55	218,373.00
Total 3000 · State Revenue	332,334.00	1,974,886.30	3,816,893.00
4000 · Federal Revenue			
4500 · Restricted Fed. Revenue - State			
4524.00 · IDEA - B - Disabled	0.00	-0.04	126,368.00
4571.00 · National School Lunch Program	0.00	4,084.00	12,750.00
4572.00 · Fed. Lunch Program- Free & Red.	0.00	15,033.00	45,102.00
4574.00 · Federal Breakfast Program	0.00	3,148.00	9,991.00
Total 4500 · Restricted Fed. Revenue - State	0.00	22,264.96	194,211.00
4600 · Other Fed / State Restr. Source			
4664.00 · Federal ARRA IDEA	0.00	13,003.63	106,500.00
Total 4600 · Other Fed / State Restr. Source	0.00	13,003.63	106,500.00
4800 · No Child Left Behind			
4860.00 · Fed Title II- Teacher Quality	0.00	0.00	26,000.00
Total 4800 · No Child Left Behind	0.00	0.00	26,000.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
Total 4000 - Federal Revenue	0.00	35,268.59	326,711.00
888888 - Uncategorized Income	180.00	180.00	
Total Income	348,729.36	2,092,241.33	4,253,104.00
Gross Profit	348,729.36	2,092,241.33	4,253,104.00
Expense			
100 - Salaries & Wages			
100.22 - Wages- Instructional Support	12,166.70	26,817.79	107,000.00
100.31 - Wages- Food Service Personnel	8,796.25	20,104.78	47,460.00
121.24 - Wages- Principals & Directors	16,000.00	42,000.00	76,000.00
131.10 - Wages- Teachers			
131.10a - Wages- Teachers- Special Ed	21,963.26	79,234.67	75,433.00
131.10 - Wages- Teachers - Other	263,975.93	573,430.48	1,311,581.00
Total 131.10 - Wages- Teachers	285,939.19	652,665.15	1,387,014.00
132.10 - Wages- Substitute Teacher	8,732.02	17,796.04	32,000.00
142.21 - Wages - Guidance Personnel	3,290.00	8,200.00	19,500.00
152.24 - Wages - Admin Support Staff	9,166.70	26,860.10	58,360.00
161.10 - Wages- Aide & Paraprofessionals			
161.10a - Wages- SpEd Aide & Paraprofess	0.00	0.00	36,177.00
161.10 - Wages- Aide & Paraprofessionals - Other	29,034.42	101,921.77	280,605.00
Total 161.10 - Wages- Aide & Paraprofessionals	29,034.42	101,921.77	316,782.00
180.26 - Wages- Maintenance & Custodial	14,327.37	42,605.39	87,643.00
Total 100 - Salaries & Wages	367,412.65	939,171.02	2,133,759.00
200 - Employee Benefits			
200.280 - Unemployment Insurance	1,057.51	3,765.91	21,436.00
200.291 - Workers Compensation	525.99	8,726.58	15,005.00
210 - Retirement Programs	5,633.10	53,393.63	121,725.00
220 - Social Security & Medicare Tax	27,391.27	64,895.24	157,423.00
240.00 - Health Benefits	10,162.25	107,090.46	297,369.00
Total 200 - Employee Benefits	44,770.12	237,871.82	612,958.00
300 - Purchased Prof. & Tech. Service			
300.24 - Other Professional Services			
300.24a - Accounting & Auditing	0.00	13,258.00	15,000.00
300.24b - Bank Fees	49.00	849.31	2,450.00
300.24c - Legal Fees	0.00	0.00	1,000.00
300.24d - Special Ed Services	477.48	17,877.84	60,000.00
Total 300.24 - Other Professional Services	526.48	31,985.15	78,450.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
300.25a - Business Admin Services	0.00	36,964.00	84,000.00
300.25b - Payroll Processing Fees	565.10	2,109.25	
300.25c - Information Technology Service	410.00	29,984.86	32,000.00
300.26 - Bond Fees & Expenses	25.74	1,736.74	
300.330 - Professional Development			
330.22 - Prof Development - Staff Supp	0.00	0.00	1,000.00
330.23 - Prof Development - School Board	0.00	0.00	3,000.00
330.31 - Prof Development - Food	0.00	0.00	1,500.00
300.330 - Professional Development - Other	1,542.00	18,898.37	21,000.00
Total 300.330 - Professional Development	1,542.00	18,898.37	26,500.00
300 - Purchased Prof. & Tech. Service - Other	0.00	0.00	10,000.00
Total 300 - Purchased Prof. & Tech. Service	3,089.32	121,678.37	230,950.00
400 - Purchased Property Services			
400.26a - Security Expense	0.00	210.00	2,502.00
400.26b - Property Repairs & Maint.	1,676.13	12,283.62	46,643.00
400.26c - Equipment Repairs & Maint Serv	0.00	4,165.64	2,500.00
400.26e - Lease- Rent Expense	3,358.00	16,790.00	33,580.00
400.26f - Equipment & Storage Rental	0.00	268.80	2,500.00
400.410 - Utilities Expense			
410.26a - Utilities Expense- Power	3,145.33	31,935.18	
410.26b - Utilities Expense- Gas	2,154.64	4,036.78	
410.26c - Utilities Expense- Disposal	607.27	3,526.12	6,861.00
410.26d - Utilities Expense- Water & Sew	529.11	2,418.47	
Total 400.410 - Utilities Expense	6,436.35	41,916.55	6,861.00
Total 400 - Purchased Property Services	11,470.48	75,634.61	94,586.00
433.26 - Property Services	0.00	-116.52	
500 - Other Purchased Services			
500.10a - Travel - Field Trip Expenses	0.00	1,246.75	7,500.00
500.24b - Mileage	463.25	946.22	2,000.00
500.24c - Insurance Expense	0.00	22,220.00	22,220.00
500.24d - Copier Expense	250.00	1,186.24	5,520.00
500.530 - Communications Expense			
530.24a - Telephone- Voice	433.39	2,570.44	5,400.00
530.24b - Internet Expense	0.00	5,125.04	10,000.00
530.24c - Postage & Mailing Expense	-0.90	1,378.04	2,335.00
Total 500.530 - Communications Expense	432.49	9,073.52	17,735.00
500.540 - Advertising & Promotions			
540.24a - Advertising- General	0.00	0.00	2,100.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
540.24b · Advertising- HR & Background Ck	404.00	1,348.25	150.00
Total 500.540 · Advertising & Promotions	404.00	1,348.25	2,250.00
Total 590 · Other Purchased Services	1,549.74	36,020.96	57,225.00
600 · Supplies & Materials			
600.10 · Supplies - Instruction			
600.10b · Supplies- Classroom			
610B.10 · Supplies-Teacher Class Funds	358.11	1,313.19	8,750.00
610D.10 · Supplies-Special Education	0.00	221.93	5,000.00
610E.10 · Elementary Enhancement	102.59	719.62	6,750.00
610M.10 · Middle School Enhancement	0.00	102.36	3,250.00
600.10b · Supplies- Classroom - Other	-39.05	18,737.08	25,000.00
Total 600.10b · Supplies- Classroom	421.65	21,094.20	48,750.00
600.10d · Supplies - Student Activities			
600A.21 · Student Government Middle Scho	64.08	618.64	
600.10d · Supplies - Student Activities - Other	1,224.93	5,469.36	10,000.00
Total 600.10d · Supplies - Student Activities	1,289.01	6,088.02	10,000.00
600.10e · Supplies-Physical Education	0.00	0.00	1,000.00
Total 600.10 · Supplies - Instruction	1,710.66	27,182.22	59,750.00
600.21 · Supplies-Medical/First Aid	17.84	101.56	2,000.00
600.22 · Supplies - Testing Materials	0.00	1,308.53	1,500.00
600.24a · Supplies - Administration	435.55	3,259.60	8,000.00
600.24b · Supplies- Copier & Printer	891.20	5,827.31	14,000.00
600.26a · Supplies- Bldg & Prop Maint	0.00	1,602.80	2,000.00
600.26b · Supplies- Custodial Supplies	5,903.25	8,233.12	24,000.00
600.31 · Lunch Program-Non Food	135.95	1,223.18	1,500.00
630.31 · Lunch Program-Food	4,945.40	41,259.94	66,000.00
641.10 · Curriculum & Materials			
641.10a · Curriculum & Materials- SPED	0.00	320.00	4,000.00
641.10 · Curriculum & Materials - Other	678.48	36,862.22	45,000.00
Total 641.10 · Curriculum & Materials	678.48	37,202.22	49,000.00
644.22 · Library Books & Supplies	-4.00	2,387.50	3,000.00
660.24 · Computer Software & Peripherals	0.00	0.00	5,000.00
Total 600 · Supplies & Materials	14,714.33	129,587.96	235,750.00
700 · Property & Equipment			
700.100 · Temporary	0.00	96,407.99	
700.730 · Equipment			
730.10 · Equipment- Instruction	1,334.46	34,683.07	33,000.00

	YTD		
	Dec 11	Jul - Dec 11	Annual Budget
730.23 · Equipment Board	0.00	0.00	3,000.00
730.24 · Equipment- Administration	1,612.70	1,664.57	
730.25 · Equipment- Technology Hardware	874.36	34,674.87	43,000.00
730.26 · Equipment - Facilities	142.10	789.38	21,000.00
Total 700.730 · Equipment	3,963.62	71,811.89	100,000.00
710.45 · Land & Improvements	0.00	0.00	27,000.00
Total 700 · Property & Equipment	3,963.62	168,219.88	127,000.00
800 · Debt Service & Miscellaneous			
800.890 · Other Expense			
890.10a · Employee Motivation Expense	3,744.18	3,856.41	8,000.00
890.10b · Student Motivation Expense	12.90	276.09	1,500.00
890.10d · SAC Org Expense	950.28	3,715.71	10,000.00
890.24a · Meals- School Administration	0.00	1,365.44	
890.24b · License & Tax Expense	0.00	70.00	
890.24c · Fundraising Expenses	0.00	1,271.37	2,500.00
890.25 · Board Expenses	3,711.92	4,034.82	
800.890 · Other Expense - Other	0.00	0.00	2,000.00
Total 800.890 · Other Expense	8,419.28	14,591.84	24,000.00
810.24 · Dues & Fees	1,099.50	5,032.87	6,500.00
830 · Long Term Interest Expenses			
830.50a · Debt Service Interest Series A	0.00	256,966.88	506,216.00
Total 830 · Long Term Interest Expenses	0.00	256,966.88	506,216.00
840 · Redemption of Principal			
840.50a · Debt Service Principal Series A	0.00	145,000.00	150,000.00
Total 840 · Redemption of Principal	0.00	145,000.00	150,000.00
890.50 · Bond Fees & Expenses	0.00	0.00	2,000.00
Total 800 · Debt Service & Miscellaneous	9,518.78	421,611.59	688,716.00
Total Expense	476,469.04	2,129,679.73	4,180,944.00
Net Income	-127,739.66	-37,438.40	72,160.00

SECTION 2 JANUARY 5, 2012 MINUTES

I. Roll Call

a. Tina Smith, Julie Anderegg, Joylin Lincoln, Cory Thorson, Alan Daniels, Justin Turner

II. Strategic Development, Planning, and Training

a. Benefits and Leave Policy

Time was spent going over the benefits and leave policy. The following changes were recommended:

- i. Under retirement benefits section it is recommend that the following sentence be deleted- The employer contribution rate may be changed at the director's discretion.
- ii. In the personal leave section bullet E. It is recommended that the word notify be changed to obtain approval.
- iii. The last recommend change is the personal leave section bullet G-4 it should say personal leave previously banked shall not be paid out at the end of the year.

b. Teacher License

Time was spent regarding several possible legislative proposals regarding teacher licenses. The feelings of the board is that we would like for the state to enforce existing law and rule instead of creating more law.

III. Questions about the agenda

There were no questions about the agenda.

IV. A motion to enter a closed session for the purpose of discussion of litigation matters, acquisition of real property, or authorized personal issues.

Alan Daniels made a motion to enter into closed session for the purpose of discussion of litigation matters, acquisition or real property or authorized personal issues.

Tina Smith Aye

Julie Anderegg Aye

Joylin Lincoln Aye

Cory Thorson Aye

Alan Daniels Aye

Justin Turner Aye

V. Action if any from closed session.

No action was taken from the closed session.

VI. Welcome to General Session

VII. Pledge of Allegiance

VIII. Reports

1. Director Reports

- a. Mr. Veasey went over the submitted report.
- b. Joylin Lincoln requested an enrollment report.
- c. Ashlee Hintze wanted to know about the possibility of have a parent panel regarding special education at the school.
- d. Julie Anderegg was curious about the ability to sync PowerSchool with other calendar tools.

2. Board Reports

3. Financial Reports

- a. Financial Report, Account Reconciliation Report, Balance Sheet Report, Cash Flow Report, Check Register Report- Cory Thorson turned the time over to Mandee Black to present the reports, the board did not have any questions at this time.

4. Building Report

- a. documentation for portable buildings

The building report was not provided in the packet so it will be brought back another time

VIX. Charter/Governance Training

Postponed to next month

X. Public comment not related to items on the agenda, each comment is limited to two minutes.

No public comments

XI. Board Business

No other board business

XII. Consent Agenda

1. October Financials
2. November Financials
3. Target Grant
4. Snow Removal Contract
5. Karen Kowalski Contract
6. Salary Wage Confirmation

Cory Thorson moved to approve the consent agenda (October Financials, November Financials, Target Grant, Snow Removal Contract, Karen Kowalski [Special Education] Contract, and Salary Wage Agreements). The vote was unanimous.

XIII. Action Items

1. Benefits and Leave Policy

a. The following was discussed during the work session:

i. Under retirement benefits section it is recommend that the following sentence be deleted- The employer contribution rate may be changed at the director's discretion.

ii. In the personal leave section bullet E. It is recommended that the word notify be changed to obtain approval.

iii. The last recommend change is the personal leave section bullet G-4 it should say personal leave previously banked shall not be paid out at the end of the year.

b. Questions were raised about the payout of banked days. At the end of the year each employee can choose to be paid out for unused personal days or they may bank them for the following year. Once a day has been banked it may not be paid out at a later date.

Justin Turner moved to approve the Benefits and Leave Policy with the three following changes: Under retirement benefits section the following sentence be deleted- The employer contribution rate may be changed at the director's discretion, in

the personal leave section bullet E. the word notify be changed to obtain approval, and the last change is the personal leave section bullet G-4 it should say personal leave previously banked shall not be paid out at the end of the year. The vote was unanimous.

2. 2011-2012 Amended Budget

a. Mande Dean introduced the amended budget. She handed out a budget at the table that reflects the most up to date income numbers. The budget that was approved in June was based on projections.

b. open to questions:

i. Mande Black - we are addressing the budget now due to the portables and additional enrollment. Most of the changes are just moving money around to make sure everything is covered. Professional development is addressed in three different places, we need to switch board expenses to teacher development. The total proposed amount is 27,5000. Professional development other is the line item for the board. We are in the process of converting everything to quick books. Which has caused several line item numbers to not match

ii. Tina Smith was concerned that the internet expense went up? We are getting a higher bandwidth. Cory wanted to know who the internet was contracted with. Mande Black replied that it is subsidized by state but set up by century link

iii. Mande Black said that Lakeview Academy's Net income covers the bond requirements.

iv. Tina was concerned about outside services. Outside services are over budget, due to PowerSchool software, because of PowerSchool problems have been using some of renweb services and paying them. We are currently looking for satisfaction clause from PowerSchool and looking for detailed complaints and problems from teachers and those using PowerSchool to ask for money back.

v. Tina Smith wanted to make sure that the field trip line item was sufficient. Rick Veasey thought that the field trips line item was low. Tina Smith stated that field trips and enhancement are big board priorities to fulfill charter.

vi. Mande Black pointed out that the building improvement line item is already over budget but that we will be reimbursed some of these funds from the bond.

vii. There was no public comment

Julie Anderegg moved to approve the 2011-2012 amend budget. The vote was unanimous.

3. Charter Amendment

a. Joylin introduced the Charter Amendment. The changes being made are to allow for the Director to do evaluations throughout the year as needed because having him do them 4

times a year is unrealistic, to allow for us to choose another insurance vendor if it is in the best interest of the school, and to not tie our hands with regards to how much retirement contributions are made.

b. There was no board or public comment

Alan Daniels moved to approve charter amendment. The vote was unanimous.

4. Charter Amendment Application

a. Joylin Lincoln introduced the charter Amendment Applications. This is basically the same amendment application that we looked at last month with the addition of the increased enrollment.

b. Tina Smith commented that when we take this amendment to the state all board Members will need to be present. We are hoping to get on the February 10th agenda.

c. There are several typos that still need to be fixed. If you see any please send them to Joylin Lincoln ASAP.

Alan Daniels moved to approve the Charter Amendment Application. The vote was unanimous.

5. Concussion Policy

a. Mr. Veasey introduced the concussion policy. This policy is required by law and we currently do not have one. This is the sample policy provided by the state and it will require us to train all of our staff.

b. Cory Thorson wanted to make sure that this policy does not put staff in the position of making a diagnosis.

c. Rick Veasey stated that the training helps staff recognize the signs of a concussion but the protocol is for the professionals to diagnosis a concussion.

d. Tina Smith was wondering who would do the training. Rick Veasey said he would look at several resources available to him but his intent was to not have it be an additional expense.

e. Tina Smith wanted to make sure that the definition of agent and coach don't make a difference. Joylin Lincoln replied that Risk covers all of our volunteers as long as we have an application on file with their responsibilities on file

f. Justin Turner wanted to make sure we check potential credentials of someone giving aid to students.

g. Tina Smith we need to change the word superintendent to director.

h. Alan Daniels understands it is state policy but wants to make sure that it is the medical professional and not the school allowing a student to participate again.

i. No public comment

Justin Turner moved to approve the concussion policy with the change from superintendent to director. The vote was unanimous.

6. Dress Code Policy

a. Mr. Veasey introduced the dress code policy. The administration was looking for ways to recognize students that participate in after school and extra-curricular programs. We would develop Pride Land Fridays when students would be allowed to wear jeans along with a school approved shirt, or an uniform top. The school would develop both sports and performing arts shirts. These shirts would give students opportunity to show off and be proud. A nice side benefit would be the advertising done in the community when the students wear their shirts. The key to this will be approval of shirts because once a shirt is approved students would be able to wear it from year to year.

b. Joylin Lincoln introduced the other two changes to the dress code. We would strike the line that has the board solicit changes to the dress code every May and the line that says the BOT reserves the right to limit the color of shirts in the Middle School. The Board initially set it up to here dress code issues only in may because parents would bring uniform issues to the board every month. The intent is that parents would

now bring uniform ideas to the director who could submit a policy change.

c. Julie Anderegg wanted to know if we would limit the colors on pride land shirts. Mr. Veasey said they would pay particular attention to the approval process for Pride land shirts. Pride is the important part.

d. Tina Smith wanted to know when this would be rolled out. Mr. Veasey is going to work with SAC on the details of the roll out.

e. Justin Turner was wondering if dress up days would be part of the Pride land day. Mr. Veasey thought that they would keep dress up days separate from pride land days.

f. Alan Daniels wanted to know if we would vote on the two different proposals separately or in the same motion.

g. Angela Adzma was concern that by removing the review session in May that parents would feel they don't have say.

h. Cory Thorson was concerned of the perception to be we don't want to listen to parents.

i. Julie Anderegg remind parents that they can bring dress code issues to a board meeting during public comment and then it can be addressed in next board meeting.

j. Tina Smith reminded the board that we need to educate people on public comment section of board meetings.

Cory Thorson moved to approve all submitted changes to the Dress-code Policy. The vote was 3/2 with Joylin Lincoln and Alan Daniels voted nay.

XIV. A motion to enter a closed session for the purpose of discussion of litigation matters, acquisition of real property, or authorized personal issues.

No motion was made

XV. Action if any from closed session.

Not needed

XVI. New Business

No new business

XV. Adjourn

The meeting was adjourned at 8:55.

SECTION 3 BROAD WAY JR. CONTRACT

MUSIC THEATRE INTERNATIONAL'S
BROADWAY junior COLLECTION

Your MTI Rep: NIC DRIS
Your MTI Account Number: 0030774
Contract Number: 0574904

- REPRINT -

Licensee:
LAKEVIEW ACADEMY
ATTN: MANDEE BLACK
527 WEST 400 NORTH
SARATOGA SPRINGS, UT 84043

Contract Issue Date: 01/11/12
Contract Expiration Date: 02/22/12
Valid For Performances From: 01/11/12 - 01/11/13
Actual Performance Dates: 01/11/12 - 01/11/13

TELE#: 801-331-6788 X3005 FAX: 801-331-6792
E-MAIL: mblack@lakeview-academy.com

PRODUCTION CONTRACT for DISNEY'S ALADDIN JR CONTRACT PROVISIONS:

ALL PERFORMERS MUST BE IN THE 9TH GRADE AND UNDER. THIS LICENSE INCLUDES THE RIGHTS FOR UNLIMITED PERFORMANCES WITHIN "ONE" YEAR AS RECORDED IN THE DATES ABOVE.



AMOUNT ENCLOSED	
SHOWKIT™ (See Additional Materials Order Form for a list of ShowKit™ contents)	
Royalty	\$ 110.00
Non-Refundable Materials Fee	\$ 440.00
SHOWKIT SHIPPING (Rush Delivery available for \$85.00 in U.S.):	\$ 40.00
<small>Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.</small>	
SALES TAX (CA, CT, MN, NJ, NY): CT, MN & NY: Apply to all Material and Shipping fees. CA & NJ residents apply to Materials only	\$
ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form - please attach):	\$
TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds):	\$

PAYMENT

☐ CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)

☐ CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS

Card Number: _____ Expiration Date: _____

Name on card: _____

Signature: _____ Amount: _____

☐ PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

SHIPPING

Shipping Address: _____
(NO P.O. BOXES)

City: _____ State/Province: _____ Zip/Postal Code: _____

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

ACCEPTANCE

ShowKits™ are non-transferable and non-refundable.
With this contract you are agreeing to produce DISNEY'S ALADDIN JR
By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: _____ Title: _____

Authorized Signature: _____ Date: _____

Daytime Phone Number: () _____ E-mail: _____

PLEASE COMPLETE, SIGN AND RETURN ONE (1) COPY OF THIS PRODUCTION CONTRACT WITH FULL PAYMENT. BE SURE TO RETURN THE ADDITIONAL RESOURCES ORDER FORM AND/OR RIDER(S) IF APPLICABLE.

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BROADWAY junior COLLECTION

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LAKEVIEW ACADEMY
ATTN: MANDEE BLACK
527 WEST 400 NORTH
SARATOGA SPRINGS, UT 84043

Contract Issue Date: 01/11/12
Contract Expiration Date: 02/22/12
Valid For Performances From: 01/11/12 - 01/11/13
Actual Performance Dates: 01/11/12 - 01/11/13

TELE#: 801-331-6788 X3005 FAX: 801-331-6792
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AMOUNT ENCLOSED	
SHOWKIT™ (See Additional Materials Order Form for a list of ShowKit™ contents)	
Royalty	\$ 110.00
Non-Refundable Materials Fee	\$ 440.00
SHOWKIT SHIPPING (Rush Delivery available for \$85.00 in U.S.):	\$ 40.00
<small>Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.</small>	
SALES TAX (CA, CT, MN, NJ, NY): CT, MN & NY: Apply to all Material and Shipping fees. CA & NJ residents apply to Materials only	\$
ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form - please attach):	\$
TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds):	\$

PAYMENT

☐ CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)

☐ CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS

Card Number: _____ Expiration Date: _____

Name on card: _____

Signature: _____ Amount: _____

☐ PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

SHIPPING

Shipping Address: _____
(NO P.O. BOXES)

City: _____ State/Province: _____ Zip/Postal Code: _____

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

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By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: _____ Title: _____

Authorized Signature: _____ Date: _____

Daytime Phone Number: () _____ E-mail: _____

PLEASE COMPLETE, SIGN AND RETURN ONE (1) COPY OF THIS PRODUCTION CONTRACT WITH FULL PAYMENT. BE SURE TO RETURN THE ADDITIONAL RESOURCES ORDER FORM AND/OR RIDER(S) IF APPLICABLE.

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BROADWAY junior COLLECTION
ADDITIONAL MATERIALS

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 Your MTI Account Number: 0030774
 Contract Number: 0574904

Your ShowKit™ will consist of the following:

- | | | | |
|----|----------------------------|----|------------------|
| 1 | DIRECTOR'S GUIDE | 1 | CHOREOGRAPHY DVD |
| 30 | STUDENT BOOK | 30 | FAMILY MATTERS |
| 2 | ACCOMPANIMENT AND GUIDE CD | | |
| 1 | PIANO VOCAL SCORE | | |

ADDITIONAL MATERIALS ORDER FORM

You can order additional materials and theatrical resources at the following rates.
 To order, simply indicate the quantity of each item you would like and add the Grand Total to the Confirmation Page of this Production Contract.

ITEM	QUANTITY	COST EACH	TOTAL
ADDITIONAL MATERIALS			
DIRECTOR'S GUIDE	_____ x	\$ 50.00	= \$ _____
STUDENT BOOK	_____ x	\$ 10.00	= \$ _____
ACCOMPANIMENT AND GUIDE CD	_____ x	\$ 75.00	= \$ _____
PIANO VOCAL SCORE	_____ x	\$ 40.00	= \$ _____
CHOREOGRAPHY DVD	_____ x	\$ 50.00	= \$ _____
FAMILY MATTERS	_____ x	\$ 1.00	= \$ _____
THEATRICAL RESOURCES			
FAMILY MATTERS	_____ x	\$ 1.00	= \$ _____
FAMILY MATTERS (PACK OF 10)	_____ x	\$ 10.00	= \$ _____
LOGO PAK	_____ x	\$ 50.00	= \$ _____
STUDENT BOOK TENPAK	_____ x	\$ 75.00	= \$ _____
STUDENT REHEARSAL CD	_____ x	\$ 10.00	= \$ _____
VIDEO LICENSE	_____ x	\$ 75.00	= \$ _____
T-SHIRT SIX PAK: ADULT MEDIUM	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: ADULT LARGE	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: ADULT SMALL	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: ADULT X-LARGE	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: ADULT XX-LARGE	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: CHILD MEDIUM	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIX PAK: CHILD SMALL	_____ x	\$ 80.00	= \$ _____
T-SHIRT SIXPAK: CHILD LARGE	_____ x	\$ 80.00	= \$ _____

ADDITIONAL MATERIALS TOTAL: \$ _____

ADDITIONAL MATERIALS SHIPPING (do not apply shipping charge for Video License): \$ _____

Add. Materials Total	Ground	Flash	Add. Materials Total	Ground	Flash
\$0 - \$100	\$ 8.50	\$38.25	\$401 - 500	\$22.50	\$101.25
\$101 - \$200	\$12.00	\$54.00	\$501 - 600	\$26.00	\$117.00
\$201 - \$300	\$15.50	\$69.75	\$601 - 700	\$29.50	\$132.75
\$301 - \$400	\$19.00	\$85.50	\$700 and up	(call for shipping rates)	

SALES TAX (CA, MN, NJ, NY): \$ _____
 NY & MN: Apply to Material and Shipping fees. CA & NJ residents apply to Materials ONLY

ADDITIONAL MATERIALS GRAND TOTAL (add this total to Contract Confirmation Page) \$ _____
 You MUST return this form along with your contract to receive materials.

RETURN THIS PAGE ONLY IF ORDERING ADDITIONAL MATERIALS

MUSIC THEATRE INTERNATIONAL'S
BROADWAY junior COLLECTION

Your MTI Rep: NIC DRIS
 Your MTI Account Number: 0030774
 Contract Number: 0574904

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Music by
Alan Menken

Lyrics by
Howard Ashman and Tim Rice

Book Adapted and Additional Lyrics by
Jim Luigs

Music Adapted and Arranged by
Bryan Louiselle

Based on the Screenplay by
Ron Clements and John Musker
Ted Elliott and Terry Rossio

The name of your organization must be billed in the form specified above, including the words "Production of" below your billing, which shall be visually contiguous with the title, all so that the audience is informed that you are the producer. Your billing shall be no less than 50% of the size of the logo or artwork title, as measured by the proportion of the average size of their names to the largest letter in the logo or artwork title.

The size of credits to the authors shall be no less than 20% of the artwork or logo title as measured by the proportion of the average size of your name to the largest letter in the logo or artwork title.

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In compliance with the above condition, you **MUST** include the following warning in your program:

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**except with Disney titles, where a limited video license is available for \$75.00

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YOUR SIGNATURE IN THE ACCEPTANCE SECTION OF THE PRODUCTION CONTRACT WILL ACKNOWLEDGE THAT:

- a) you have read and understood the terms, conditions and provisions set forth below;
- b) you are authorized to enter into the Dramatic Performing Rights License on behalf of licensee; and
- c) you agree to the terms, conditions and provisions contained herein on behalf of the licensee.

1. Your authorized ShowKit™ will consist of the following:

- | | |
|------------------------------|--------------------|
| 1 DIRECTOR'S GUIDE | 1 CHOREOGRAPHY DVD |
| 20 STUDENT BOOK | 20 FAMILY MATTERS |
| 2 ACCOMPANIMENT AND GUIDE CD | |
| 1 PIANO VOCAL SCORE | |

2. You agree that:

- Ticket prices for any performance of the show shall not exceed \$10.00 per ticket and
- No performance shall take place for any audience exceeding 750 people unless such performances are free of any admission charge, donations or contributions. Any deviation from the foregoing restrictions requires the prior written permission of Music Theatre International.

3. This License grants you the right to perform the "Play" as many times as you would like within the licensed dates listed on the front of this license. In any event it is a violation of this license and copyright laws to use ShowKit™ Materials in part or in whole past license date.

4. All advertising, such as posters and program covers, must include the show logo as provided in the ShowKit™ Director's Guide. You will not make or sell merchandise bearing this logo, with the exception of t-shirts if purchased from MTI. You will inform the parents and students that they are also bound by this prohibition.

5. The student books are to be distributed to the performers and are theirs to keep. All performers in the show must be in 9th grade or younger, unless otherwise authorized in writing in advance by MTI.

6. The performance rights granted by this license apply only to the organization named on this license through special arrangement with Music Theatre International, exclusive licensing agent for live stage performances of this play.

7. You understand that this play is fully protected by Federal and International Copyright laws, and therefore:

- You will properly credit the Authors of the play, credit Music Theatre International and reproduce the play logo and trademark on all posters and in all programs exactly as provided.
- You will perform this show from MTI's Broadway Junior Collection™ exactly as it has been provided to you in the ShowKit™ materials and you will not add or delete any music or lyrics, alter any music or lyrics or make changes of any kind in the text of the play, including changes to the characters and characterizations.
- You will not reproduce, post or electronically transmit on the Internet, rent or sell any of the materials contained in the ShowKit™. However, to aid in the rehearsal of your junior production, you do have permission to make limited individual practice tapes from the performance CD to provide some students as needed which may contain up to a maximum of three (3) songs each per student. Such tapes may not be otherwise disseminated in any way.
- Recording: This license does not grant you the right** to make, use and/or distribute a mechanical recording (rehearsal, performance or otherwise) of the Play or any portion of it by any means whatsoever, including, but not limited to, audiocassette, videotape, film, CD, DVD and other digital sequencing. You agree to inform all parents, students and attendees of the above prohibitions against recording the show by means of both a program note and a pre-show announcement.

**except with Disney titles, where a limited video license is available for \$75.00

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Specific Licensing Guidelines and Provisions

1. **DISNEY PUBLIC IMAGE AND REPUTATION.** You acknowledge that Disney is extremely sensitive about maintaining the wholesome Disney public image and preserving and enhancing the Disney reputation for consistently offering family entertainment of the highest caliber. You agree that neither you, nor your employees and representatives, shall take any action which could poorly reflect upon such Disney public image or reputation and you shall at all times manage the production and presentation of the Play in a manner consistent with such Disney public image and reputation. All staff will be made aware of Disney's standards and will conduct themselves in a manner in accordance with these standards and with the expectations of a family audience. In addition to the foregoing, you agree not to list any of your sponsors in connection with any advertising or promotion of the Play if such sponsors do business in any of the following categories: alcohol, tobacco, and firearms. If you shall desire to have a "Presenting Sponsor" of your production (i.e., a sponsor who is billed above the title of the Play as a copresenter of your production), then you shall obtain the prior written approval of MTI on behalf of Disney, to be exercised in Disney's sole discretion. Any violation of the foregoing provisions shall entitle us to immediately terminate this Agreement and to injunctive relief to prohibit any further use of the Play.

2. **TRADEMARKS.** You shall acquire no right under this Agreement to use, and shall not use, the name "Disney" (either alone or in conjunction with or as part of any other word or name) or any fanciful characters, designs, logos or trademarks of The Walt Disney Company or any of its related, affiliated or subsidiary companies:
- 2.1 in any of your advertising, publicity or promotions other than as part of the title page for programs of your production of the Play, all as provided in paragraph 1 of this Rider and to factually describe Disney's role in your production, namely, that Disney is a licensor only of its stage play and not Disney owned production elements, and is not a producer of your show;
 - 2.2 to express or imply any endorsement by Disney of your production of the Play or any other of your activities; or;
 - 2.3 in any other manner whatsoever (whether or not similar to the uses hereinabove specifically prohibited).

ACCEPTANCE

By signing below, you signify that have you read and understand the terms and conditions set forth in this Rider. Violation of one or more of these Guidelines and Provisions constitutes a material breach of contract and may result in the immediate revocation of your performance license. Please read the Guidelines and Provisions carefully.

Organization Name: LAKEVIEW ACADEMY

Signature: _____

Print Name and Title: _____

Phone: _____ Fax: _____

E-Mail: _____

See Attachment A - Sample Ad Layout for authorized advertising and billing credits.

*** YOU MUST RETURN THIS SIGNED COPY WITH YOUR COMPLETED PERFORMANCE LICENSE ***



Specific Licensing Guidelines and Provisions

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- 2.1 in any of your advertising, publicity or promotions other than as part of the title page for programs of your production of the Play, all as provided in paragraph 1 of this Rider and to factually describe Disney's role in your production, namely, that Disney is a licensor only of its stage play and not Disney owned production elements, and is not a producer of your show;
 - 2.2 to express or imply any endorsement by Disney of your production of the Play or any other of your activities; or;
 - 2.3 in any other manner whatsoever (whether or not similar to the uses hereinabove specifically prohibited).

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Organization Name: LAKEVIEW ACADEMY

Signature: _____

Print Name and Title: _____

Phone: _____ Fax: _____

E-Mail: _____

See Attachment A - Sample Ad Layout for authorized advertising and billing credits.

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Attachment A - Sample Ad Layout

The Your Organization
PRODUCTION OF

Disney's Aladdin JR

Music by
Alan Menken

Lyrics by
Howard Ashman and Tim Rice

Book Adapted by and Additional Lyrics by
Jim Luigi

Music Adapted and Arranged by
Bryan Lousselle

Based on the Screenplay by
Ron Clements and John Musker
Ted Elliot and Terry Rossio

YOUR PRODUCTION INFORMATION HERE!

DATES
TIMES
TICKET PRICES
PHONE NUMBER

THEATRE AND ADDRESS

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MTI CONTRACT CHECKLIST

Before sending anything back to MTI, make sure you have completed all of the following steps!

Did you remember to....

- Order Additional Materials (by filling out Page 3)?
- Order Limited Home Use Video Recording Permission on Page 10?
- Transfer the Additional Materials Total to Page 1?
- Determine and Total the "Amount Enclosed" on Page 1?
- Sign the contract rider on Page 7?
- Fill out Payment information completely on Page 1?

Make sure to return ALL of the following to MTI:

- Completed and Signed Production Contract (Page 1)
- Completed Additional Materials Order Form (Page 3) - if applicable
- Signed Specific Licensing Guidelines Contract Rider (Page 7)
- Completed Home Use Video Recording Permission Form (Page 10) - if applicable
- FULL Payment



SPECIAL SERVICES FROM MTI



FREE SHOW SUPPORT for Broadway Junior

Production Problems? MTI is here to help!

Like a phone hotline but via email, the HOT BOX provides expert advice and help for any question or problem you may have regarding your upcoming BROADWAY JUNIOR show. Whether you have questions about staging, casting, sets, lights, costumes, makeup – **any question you may have regarding any aspect of your production** – the HOT BOX is here for you!

Actively checked from Monday through Friday, 9AM to 9PM (EST)

ShowSupport@MTIShows.com provides quick responses to theatrical and physical production questions and challenges that you may face during your rehearsal process, and we're here to provide it quickly – usually within an hour or two of when you contact us.

"Hi! It's Utah from MTI's Show Support! Let me, and MTI, help you tackle those tricky parts of producing an MTI show. Don't know how to build that certain set piece? Do you have a creative block on costuming ideas? Props have you pooped? Drop me an email about your production and I will pull MTI's resources to answer your questions. I am looking forward to reading – and answering – your emails soon!"

Apply now for your FREE CertifiKIT!

As a special way of saying "Thank You" for producing a Broadway Junior musical, Music Theatre International (MTI) and the Hal Leonard Corporation would like to offer you a FREE CertifiKIT!

Each Broadway Junior CertifiKIT Includes:

- 30 "My Kid is a Broadway Junior Star" Bumper Sticker (for kids and parents)
- A Broadway Junior CD featuring selections from Broadway Junior Shows
- A coupon good for a FREE Broadway Junior Audio Perusal (you choose the show)
- A Full Color Broadway Junior Catalogue
- A personalized Broadway Junior "Certificate of Excellence" signed by the authors that can be framed and displayed in your school

Further, Broadway Junior alerts the media about school productions as part of its efforts to make sure students in the arts receive community support and recognition. *It works!*

To register for your Broadway Junior CertifiKIT, log on to:

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PAGE 13

CHAPTER 6 ACTION ITEMS

Each action item will be introduced by the sponsor. Board Members will then ask any questions that they have regarding the item. The president will then entertain any questions/comments by the public. The board will have one more turn to debate the action item. A board member will then make a motion, the president will call the question and a vote will be taken.



SECTION 1 AMENDED CHARTER EFFECTIVENESS

Effectiveness Goals

Amended Goals

Goal	Specific Objectives (What will be measured?)	Measurement Criteria (How you know it—means of measuring data, percent mastery, etc.)
1. Continue to improve student learning	1a. Students will develop and demonstrate proficient skills in language arts.	<p>1a. Students will be given benchmark assessments in language arts no less than three times per year.</p> <ul style="list-style-type: none"> Student progress in reading will be tracked, monitored, and measured by at least 85% of students achieving at or above grade level on benchmark tests by the end of the school year. During the school year writing samples will be collected and analyzed by teachers for each student no less than three times a year as a performance based assessment to demonstrate student improvement in writing on a yearly basis. <p>Students will also take end of the year CRT's to determine proficiency. Every year at least 85% of our students will perform at proficiency or higher on the language arts CRT's.</p> <p>The Board of Trustees will monitor these assessments throughout the year through benchmark and CRT reports.</p>
	1b. Students will demonstrate proficient mathematical skills as defined by Lakeview Academy and the Utah Core Curriculum.	<p>1b. Students will be assessed with benchmark exams no less than three times per year and take end of year CRT's. Mathematical aptitude will be measured by 85% of students performing at or above grade level on benchmark tests by the end of the school year and achieving level 3 sufficient or level 4 substantial proficiency on the end of year CRT's.</p> <p>The Board of Trustees will monitor these assessments throughout the year through benchmark and CRT reports.</p>
	1c. Students will demonstrate proficient science skills as defined by Lakeview Academy and the Utah Core Curriculum.	<p>1c. The Science curriculum will provide students with the opportunity to meet and exceed the Utah Core standards.</p> <ul style="list-style-type: none"> Each year all students will demonstrate adequate mastery of science principles during a science enhancement event. This will be measured yearly by direct inspection by the Board of Trustees.

		<p>Among students who take the end of year Science CRT's 85% of students will achieve proficient or higher.</p> <p>The Board of Trustees will monitor these assessments throughout the year through benchmark and CRT reports.</p>
	1d. Students will have a basic knowledge of and appreciation for the Arts and Literature.	<p>1d. Using Lakeview Academy's curriculum choices, students will be exposed to a variety of classic works of art, literature, music and drama.</p> <ul style="list-style-type: none"> Students will have opportunity to express themselves artistically in the classroom and in extra-curricular activities. Throughout the year all students grades K-9 will demonstrate adequate mastery of a broad range of art concepts during a show what you know event. <p>This will be measured yearly through direct inspection by the Board of Trustees at the show what you know events.</p>
	1e. Students will have an understanding and working knowledge of current technology.	<p>1e. Teachers will integrate current technology, such as computers, into classroom learning.</p> <ul style="list-style-type: none"> Each student will complete at least one technology project a year. <p>The Board of Trustees will measure this on a yearly basis by direct inspection of several technology projects at each grade level.</p>
	1f. Students will develop a strong sense of their individual self-worth.	<p>1f. This will be accomplished by daily instruction in character education in all grade levels.</p> <ul style="list-style-type: none"> The administration will review teacher lesson plans to determine if character education was taught daily in at least 90% of the classrooms at Lakeview Academy each year. A 100% of students will also create portfolios throughout the year to track their own progress and to have a showcase of their best work for their parents. <p>This will be measured by the Board of Trustees reviewing a sampling of student portfolios during parent teacher conferences.</p>
	1g. Students will learn how to study and be organized.	<p>1g. Each year teachers will emphasize personal accountability with schoolwork and teach organizational and study skills.</p> <ul style="list-style-type: none"> Students will demonstrate their understanding of organizational and study skills when doing research projects and completing various projects during school. This will be measured by 100% of

		instructed on doing research projects and complete various projects during half-day Fridays.
	I.f. Students will have a basic knowledge of and appreciation for the Arts and Literature.	I.f. Using Core Knowledge, students will be exposed to a variety of classic works of art, literature, music and drama. Students will have the opportunity to express themselves artistically in the classroom and in extra-curricular activities. This will be tracked by students' grades and participation in extra-curricular activities.
	I.g. Students will have an understanding and working knowledge of current technology.	I.g. Teachers will integrate current technology, such as computers, into classroom learning. All students will be tested to verify they meet state standards in keyboarding. Students will also demonstrate in individual and group settings, the scope of skills learned.
	I.h. Parents will feel empowered to influence the quality of their child's education.	I.h. Parents will have the opportunity to participate in students' studies, volunteer in the classrooms, work on committees, and in school leadership roles. Families will be encouraged to volunteer at least four hours per month to support the mission and philosophy of Lakeview Academy.
5. Highly Qualified Teachers and Staff	2.a. All teachers will maintain appropriate educator licenses.	2.a. Hired teachers will already possess or be working towards an appropriate Utah license.
	2.b. The Education Coordinator will mentor and observe all teachers to ensure the highest quality of teaching.	2.b. The Education Coordinator will be responsible for mentoring new teachers. The Education Coordinator will observe teachers, conference with them and set professional development goals at least once per quarter. The Education Coordinator will track progress of these goals in the teachers' portfolios.
	2.c. Trained teaching assistants (TA's) will aid classroom teachers in meeting students' needs.	2.c. Paid and volunteer teaching assistants will be trained according to Lakeview Academy's mission, philosophy and curriculum. The Education Coordinator will evaluate teaching assistants at least once per quarter.
	2.d. All teachers and TA's will be trained on the implementation of Core Knowledge, Shurley English, Math-U-See, Guided Reading and Utah State Standards.	2.d. The entire faculty and all teaching assistants will receive in-service training on planning and implementation strategies for all curricula. Attendance will be taken at training and this will be tracked in staff portfolios.
6. Maintain open and effective communication	3.a. Open communication will take place between all participants in the school community.	3.a. Lakeview Academy will encourage open communication by issuing an open door policy. Teachers will also be open and flexible. They will schedule parent/teacher conferences as well as SEP

on		meetings. All teachers, parents and students will participate in a SEP meeting no less than twice per school year. In addition, teachers will send home a weekly newsletter. The school will send home a monthly newsletter. We will measure the success of this goal by the feedback received from parents and teachers.
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